

MIA Direct Web Access

Application for MIA Direct PACS Web Access and Confidentiality Agreement

As a valued referring clinician, MIA Victoria invites you to access your patient's images and reports at MIA Victoria using MIA Direct.

Upon completion of this application a unique user name and password will be issued. Your MIA Liaison will then arrange a time to install the viewing application on your computer and familiarise you with the features and functionality of the program. We are confident that you will find access to your patients' records is easy and straightforward.

Privacy law requires that any access to MIA Victoria's records be restricted to authorised persons and for justified medical treatment purposes only. MIA Victoria also needs to protect its electronic systems and networks from viruses, other malware and unauthorised entry.

We therefore require every individual who wishes to use the MIA Direct Picture Archiving and Communication System (PACS) and Radiology Information System (RIS - which comprise the information systems where patients images, reports, referrals and other data are held) to sign this document, agreeing to comply with certain restrictions, and to act in a way that maintains privacy for our patients, referrers and staff, and security of our information systems. As part of this, you will also be agreeing to MIA Victoria conducting regular audit of any or all episodes of external access to its PACS and RIS, for the purpose of monitoring compliance.

As part of this application, you will also be agreeing that MIA Victoria may conduct a periodical audit of any or all episodes of external access to its PACS and RIS, for the purpose of monitoring compliance.

Confidentiality Agreement

- I agree to comply at all times with MIA Victoria's policies related to the security and privacy of its electronic records.
- I will keep my username and password absolutely confidential.
- I will act responsibly to maintain the security and integrity of the information systems that I use, so as to minimise the chance of any problems or security breaches for MIA Victoria.
- I will only look at patients' medical imaging records for the purposes of providing diagnostic or treatment services to them and not for any other reason. Browsing through patient records or accessing records that are not required is strictly prohibited.
- I will ensure that unauthorised people cannot gain access to confidential information.
- If I need to copy or print images or other information from the MIA Victoria PACS or RIS, I will also treat them as confidential medical records.
- I agree to comply with any audit by MIA Victoria or its agents of access to the MIA PACS or RIS.
- I understand my responsibility for respecting patient's privacy and protecting the confidentiality of information to which I have access, and will comply with all relevant privacy laws and codes including, but not limited to, the Commonwealth Privacy Act 1988 and its 2001 amendments.
- I indemnify MIA Victoria in relation to all losses, damages, actions, claims, costs or expenses which may be brought against, suffered or incurred by MIA Victoria as a direct or indirect result of my failing to comply with any of the terms set out above.
- I agree to MIA Victoria revoking my access to the MIA PACS and RIS in the event of any breach of the terms and conditions of this agreement.

MIA Direct System Requirements

After receiving your completed application for access to MIA Direct, we will arrange for an MIA Victoria representative to visit you at your practice to assist with setting up MIA Direct on your computer.

To run the MIA Direct Web Software, you need to allow installation of a Java Plug-in

Supported Client Operating System

- Microsoft Windows 2000 or XP

Minimum Requirements:

- 750 MHz Pentium III processor and higher
- 512MB RAM
- 4MB Graphics Card
- 1024 x 768 Display Resolution
- Display resolution configured to 24-bit true colour

Recommended Requirements:

- 1.5 GHz Pentium IV processor or better
- 1 GB RAM
- 4MB Graphics Card
- 1600 x 1200 or 1920 x 1200 Display Resolution
- Display resolution configured to 32-bit true colour

The speed of image transfer using MIA Direct is limited by the type and speed of your internet connection. For best results, a high speed broadband connection is recommended.

The quality of images on your computer using MIA Direct is determined by a large number of factors including the quality and type of video display monitor, the video display settings, video card, operating system (eg Windows) display resolution and settings and the level of image compression selected. In order to provide rapid image transfer, MIA Direct defaults to a moderate level of image compression. You may download uncompressed (higher resolution) images but this will result in slower image transfer time.

MIA Victoria cannot be held liable for any excess data costs charged to you by your ISP incurred as a result of using MIA Direct. Radiology image sets can be very large, particularly CTs and uncompressed digital radiographs. We strongly recommend that you regularly monitor your data usage via your Internet Service Provider's (ISP) tools to ensure you are not exceeding your monthly quota. Users on broadband plans with a small monthly volume allowance are advised to switch to a higher usage plan if they find they are approaching or exceeding their data volume quota. Your ISP will be able to advise you on their plans.



MIA Direct User Application

Signing this application assumes understanding and agreement with the terms of use as stated.

Please print clearly using block letters.

Doctor's Name

Practice Group

Doctor's email Address

Practice Postal Address

Work Phone (not mobile) Provider Number

Victorian Medical Board Registration No.

Do doctors in your clinic share patient information?

No

Yes

If so, we will need provider numbers of each doctor practising at this address

Doctor's Name

Provider
Number

Doctor's name

Provider
Number

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Signature:

Date:

Please stamp details here if you have a clinic stamp:

Please send all completed forms to: Jill Yeatman, MIA Victoria Fax: 8587 5189

Office Use Only:

MLO: _____ Date Entered: _____ Link to Clinic: _____

Username: _____ Password: _____